

# Department of Mississippi

## Marine Corps League

### Detachment Quarterly Report

*Fill this form out on the computer or print it out and manually fill it out  
USING THE COMPUTER - See last page for helpful hints*

#### **REPORTING PERIOD FOR YEAR OF: (Select the reporting period below)**

**First quarter**

October

**Second quarter**

January

**Third quarter**

April

**Fourth quarter**

July

#### **Detachment Information**

Please fill in completely. If not applicable, please state n/a.

On the Computer use the TAB key to advance through the form to make it easier.

Detachment name and number:

Primary City, County Detachment located in:

Official mailing address for Detachment:

Official Detachment 10-digit phone number (if applicable):

Official Detachment Website:

Official Detachment E-mail address:

#### **Detachment annual tax filing** (Only If applicable for the reporting cycle)

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When did you last file your Detachment's 990-N?

When did you send a copy of the 990 to the Department Paymaster?

#### **Detachment Report of Officer Installations (ROI's)**

Have there been any Elected or Appointed Officer changes, or change in meeting date or location, to your Detachment since your last Quarterly report?

Yes

No

Has your last change been submitted on the ROI to the Department Paymaster?

Yes

No

#### **Participating Life Membership (PLM) Audit**

Was your Participating LIFE Membership (PLM) Audit completed and sent to the Department Paymaster by September 30?

Yes

No

## Detachment membership status

Please fill in the following cells:

<b>My Detachment has:</b>	<b>From Last Quarterly National Report *</b>	<b>Det Numbers as of the end of this Report Date *</b>
<b>A. Total Life Members</b>		
<b>B. Total Honorary Active Duty Members</b>		
<b>C. Total Paid Up Regular &amp; Associate Members</b>		
<b>D. Total Paid Up Members</b> {A + B + C}		
<b>E. Total Unpaid Regular &amp; Associate Members</b>		
<b>F. Total Detachment Membership</b> {D + E}		
<b>G. % Paying Members Not in Good Standing</b> {E/(C+E)}	%	%

\* Your Detachment's current statistics

### VAVS (Detachment's Veteran Related Service) Hours

TOTAL service hours your Detachment accumulated for this reporting quarter:

### Total Volunteer Hours - See Last Page for Definition

TOTAL volunteer hours your Detachment accumulated for this reporting quarter:

### Eagle Scout Awards Presented

TOTAL Eagle Scout Awards your Detachment presented for this reporting quarter:

### Primary Contact Information

(Preferably Commandant and Adjutant, specify if other. At least one eMail address necessary for official correspondence)

**Commandant's name:**

Commandant's phone number:

H)

C)

Commandant's e-mail address:

Commandant's home mailing address:

name \*\*:

phone number

H)

C)

email address

home mailing address:

\*\* Change title if necessary

**Miscellaneous Information**

1. Detachment events during this Quarter.

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2. Enter any Detachment level awards presented during this quarter:

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3. Make general comments here:

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Respectfully Submitted By:

Name

Title

# Using the computer to fill this form and most PDF forms *No mouse is needed*

KEY	Function
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|-----------------|--|
| TAB . . . . .   | To move to the next question (section)   |
| Shift-TAB . . . | To go back to the previous question (section)  |
| ARROW . . . .   | To move to an option within a question; i.e. YES or NO   |
| SPACE BAR .     | To select the highlighted option within a question 10 digits<br>To enter a phone # no other characters [(, ), or -] are needed |

## Volunteer Hours Defined

### Qualified Volunteer Hours. Examples to be included on detachment report:

- Time as an Honor Guard
- Scout (any scouting unit) ceremonies
- Community Services as part of a Detachment authorized activity
- Booth time at a community event (spring/summer/fall festival)
- National Organization Fund Raising (Hope for the Warrior, Wounded Warrior, USO, etc)
- Fund raising activity (includes planning meetings): golf tournament, gun raffle, Gunny Claus, mud run, running/swimming/biking event, etc.
- Detachment Fund Raising
- Community Fund Raising
- Toys-for-Tots (coordinator or helper)
- Participating in Veterans funeral (as firing detail, or Flag detail)
- Drive time to/from such events

### Non-Qualified Volunteer Hours NOT to be included on the detachment report:

- Attending League meetings (Committee, Officers, Detachment, Department, Division, National)
- Attending a funeral (detachment member, veteran, friend, relative)

### VAVS Hours to be included on the detachment report:

- Time that the qualified Detachment VAVS Officer spends on Veteran activities at a VA facility or VA qualified facility.